

# Agenda

www.oxford.gov.uk



## Council

Date: **Monday 25 November 2013**

---

Time: **5.00 pm**

---

Place: **Council Chamber, Town Hall**

---

For any further information please contact:

**Mathew Metcalfe, Democratic and Electoral Services Officer**

Telephone: 01865 252214

Email: [fullcouncil@oxford.gov.uk](mailto:fullcouncil@oxford.gov.uk)

---

The meeting will also be available via a webcast. This means that people may choose to watch all or part of the meeting over the internet rather than attend in person. The webcast will be available to view on the City Council's website after the meeting.

# Council

## Membership

Lord Mayor

Councillor Dee Sinclair

Deputy Lord Mayor

Councillor Tony Brett

Sheriff

Councillor Mohammed Abbasi

Councillor Mohammed Altaf-Khan

Councillor Laurence Baxter

Councillor Elise Benjamin

Councillor Susan Brown

Councillor Jim Campbell

Councillor Anne-Marie Canning

Councillor Bev Clack

Councillor Mary Clarkson

Councillor Colin Cook

Councillor Van Coulter

Councillor Steven Curran

Councillor Roy Darke

Councillor Jean Fooks

Councillor James Fry

Councillor John Goddard

Councillor Michael Gotch

Councillor Mick Haines

Councillor Sam Hollick

Councillor Rae Humberstone

Councillor Graham Jones

Councillor Pat Kennedy

Councillor Shah Khan

Councillor Ben Lloyd-Shogbesan

Councillor Mark Lygo

Councillor Sajjad Malik

Councillor Stuart McCready

Councillor Mark Mills

Councillor Helen O'Hara

Councillor Michele Paule

Councillor Susanna Pressel

Councillor Bob Price

Councillor Mike Rowley

Councillor Gwynneth Royce

Councillor David Rundle

Councillor Gill Sanders

Councillor Scott Seamons

Councillor Craig Simmons

Councillor Val Smith

Councillor John Tanner

Councillor Ed Turner

Councillor Louise Upton

Councillor Oscar Van Nooijen

Councillor Ruth Wilkinson

Councillor David Williams

Councillor Dick Wolff

## **HOW TO OBTAIN AGENDA**

In order to reduce the use of resources, our carbon footprint and our costs we will no longer produce paper copies of agenda over and above our minimum internal and Council member requirement. Paper copies may be looked at the Town Hall Reception and at Customer Services, St Aldate's and at the Westgate Library

A copy of the agenda may be:-

- Viewed on our website – [mycouncil.oxford.gov.uk](http://mycouncil.oxford.gov.uk)
- Downloaded from our website
- Subscribed to electronically by registering online at [mycouncil.oxford.gov.uk](http://mycouncil.oxford.gov.uk)
- Sent to you in hard copy form upon payment of an annual subscription.

## SUMMONS

A meeting of the City Council will be held in the Council Chamber, Town Hall, on Monday 25 November 2013 at 5.00 pm to transact the business set out below.

*Peter Sloman*

Proper Officer

## AGENDA

Pages

### PART 1 - PUBLIC BUSINESS

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

3 MINUTES

1 - 46

The Lord Mayor will move the minutes of the ordinary meeting of Council held on 30<sup>th</sup> September 2013 as correct.

No matters arising from the minutes will be taken.

4 APPOINTMENTS TO COMMITTEES

5 ANNOUNCEMENTS

Announcements by:

(1) The Lord Mayor

(2) The Sheriff

(3) The Leader of the Council

(4) The Chief Executive, Chief Finance Officer, Monitoring Officer

## **6 PUBLIC ADDRESSES AND QUESTIONS THAT RELATE TO MATTERS FOR DECISION AT THIS MEETING**

Public addresses and questions received in accordance with Council Procedure Rule 11.10 and 11.11. The full text of any address or question must be received by the Head of Law and Governance by 5.00pm on Tuesday 19<sup>th</sup> November 2013.

Full details of addresses and questions submitted by the deadline will be provided separately prior to the meeting.

### **CITY EXECUTIVE BOARD RECOMMENDATIONS - ITEMS 7 TO 9**

## **7 WESTGATE - PROVISION OF TEMPORARY CAR AND COACH PARKING DURING CONSTRUCTION**

47 - 66

The Head of Housing and Property has submitted a report which seeks approval for the inclusion of the above scheme into the Council's capital programme to provide temporary car and coach parking during the construction of the Westgate redevelopment scheme.

A confidential appendix is also attached.

This report was presented to the City Executive Board on 9<sup>th</sup> October 2013. An extract from the minutes of this meeting is also attached.

Council is asked to approve the inclusion of an amount of £3.3 million funded from an earmarked reserve in the Council's capital programme for the scheme as detailed herein relating to the provision of temporary car and coach parking during construction of the Westgate scheme of redevelopment, together with approval to transfer funding from the Council's Park and Ride works budget, if required.

## **8 COMPULSORY PURCHASE ORDER - LANHAM WAY, LITTLEMORE, OXFORD**

67 - 82

The Head of Housing and Property has submitted a report concerning compulsory purchase proceedings in relation to a long term empty property in Lanham Way.

A confidential appendix is also attached.

This report was presented to the City Executive Board on 9<sup>th</sup> October 2013. An extract from the minutes of this meeting is also attached.

Council is asked to approve that provision is made in the 2013/2014 budget for the Compulsory Purchase of the property as detailed in the confidential appendices.

<b>9</b>	<b>OXFORD SUPER CONNECTED CITIES PROJECT</b>	83 - 100
	<p>The Executive Director, Housing and Regeneration has submitted a report which provides an update on the successful bid to Government for funding of £4.83 million from the Urban Broadband Fund (Phase 2) Super Connected Cities Programme, and requests that the Council officers now be authorised to deliver this project with the support of a specialist organisation using the funding secured plus the previously agreed £300,000 capital commitment and £25,000 start-up costs.</p> <p>This report was presented to the City Executive Board on 9<sup>th</sup> October 2013. An extract from the minutes of this meeting is also attached.</p> <p>Council is asked to approve of an additional £4.83 million within the Councils General Fund Capital Programme in 2014/15 to be funded by Government Grant.</p>	
<b><u>OFFICER REPORTS - ITEMS 10 TO 11</u></b>		
<b>10</b>	<b>SETTING OF THE COUNCIL TAX BASE 2014-15</b>	101 - 104
	<p>The Head of Finance has submitted a report which seeks delegated authority for the Executive Director of Organisational Development and Corporate Services to approve the setting of the "Council Tax Base" for 2014/15 as required by section 33 of The Local Government Finance Act 1992 and the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012.</p> <p>Council is asked to agree to delegate the setting of the 2014/15 Council Tax Base for the City Council's area as a whole and for the individual parishes to the Executive Director of Organisational Development and Corporate Services and to the Audit and Governance Committee for subsequent financial years.</p>	
<b>11</b>	<b>COUNCIL AND COMMITTEE PROGRAMME 2014/15</b>	105 - 110
	<p>The Head of Law and Governance has submitted a report which sets out a revised programme of Council and Committee meetings for May – July 2014 in consequence of the change in the date of the European and local government elections to 22<sup>nd</sup> May 2014.</p> <p>Council is asked to approve the revised programme of Council and Committee meetings for the Council Year 2014-15.</p>	
<b>12</b>	<b>CITY EXECUTIVE BOARD MINUTES</b>	111 - 124
	<p>Minutes of the City Executive Board held on:</p> <p>(a) 9<sup>th</sup> October 2013;</p> <p>(b) 13<sup>th</sup> November 2013.</p>	

### **13 QUESTIONS ON NOTICE FROM MEMBERS OF COUNCIL**

Questions on notice under Council Procedure Rule 11.9(b) may be asked of Lord Mayor, a Member of the City Executive Board or the Chair of Committee.

Questions on notice must, by the Constitution be notified to the Head of Law and Governance by no later than 1.00pm on Monday 18<sup>th</sup> November 2013.

Full details of any questions and responses will be provided separately prior to the meeting.

### **PART 2 - PUBLIC INVOLVEMENT AND SCRUTINY**

### **14 PUBLIC ADDRESSES AND QUESTIONS THAT DO NOT RELATE TO MATTERS FOR DECISION AT THE COUNCIL MEETING**

Public addresses and questions received in accordance with Council Procedure Rule 11.10 and 11.11. The full text of any address or question must be received by the Head of Law and Governance by 5.00pm on Tuesday 19<sup>th</sup> November 2013.

Full details of the addresses and questions submitted by the deadline will be provided separately prior to the meeting.

### **15 PETITIONS**

None submitted for consideration.

### **16 OUTSIDE ORGANISATION REPORTS AND QUESTIONS**

125 - 132

(a) Members who are Council representatives on external bodies or Chairs of Council Committees who consider that a significant decision or event has taken place, will give notice to the Head of Law and Governance by 1.00 pm on Friday 21<sup>st</sup> November 2013 to present a written or oral report on the event or the significant decision and how it may influence future events.

(b) Each ordinary meeting of Council shall receive a written report concerning the work of one of the partnerships on which the Council is represented.

(1) Health and Well Being Board (including Health Improvement Board, Adult and Social Care Board and Children and Young People Board)

The Head of Policy, Culture and Communications has submitted a report which informs Members of the work

of the Oxfordshire Health and Wellbeing Board and to answer questions about the work of the Partnership.

Council is asked to comment on and note the report.

**17 SCRUTINY COMMITTEE BRIEFING**

133 - 152

The Chair of the Scrutiny Committee has submitted a report which updates Council on the activities of scrutiny and other non-executive Councillors since the last meeting of Council.

Council is asked to comment on and note the report.

**PART 3 - MOTIONS REPRESENTING THE CITY**

**18 MOTIONS ON NOTICE**

153 - 158

Council Procedure Rule 11.16 refers.

Motions received by the Head of Law and Governance by the deadline of 1.00pm on Wednesday 13<sup>th</sup> November 2013 are attached to this agenda.

**19 MATTERS EXEMPT FROM PUBLICATION**

If Council wishes to exclude the press and the public from the meeting during consideration of any aspects of the preceding agenda items it will be necessary for Council to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 specifying the grounds on which their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part 1 of Schedule 12A of the Act if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**(The Access to Information Procedure Rules – Section 15 of the Council’s Constitution – sets out the conditions under which the public can be excluded from meetings of the Council**

**20 WESTGATE TEMPORARY CAR AND COACH PARKING - CONFIDENTIAL APPENDIX**

159 - 160

This paper is a not for publication appendix to the report at agenda item 7 by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

*Information relating to the financial or business affairs of any particular person (including the authority holding that information).*

**21 COMPULSORY PURCHASE ORDER - LANHAM WAY,**

161 - 166

## **LITTLEMORE, OXFORD - CONFIDENTIAL APPENDIX**

This paper is a not for publication appendix to the report at agenda item 8 by virtue of paragraph 6 of Part 1 of Schedule 12A of the Local Government Act 1972.

*Information which reveals that the authority proposes:*

- (a) To give under enactment a notice under or by virtue of which requirements are imposed on a person; or*
- (b) To make an order or direction under any enactment.*



## **DECLARING INTERESTS**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

---

<sup>1</sup>Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.